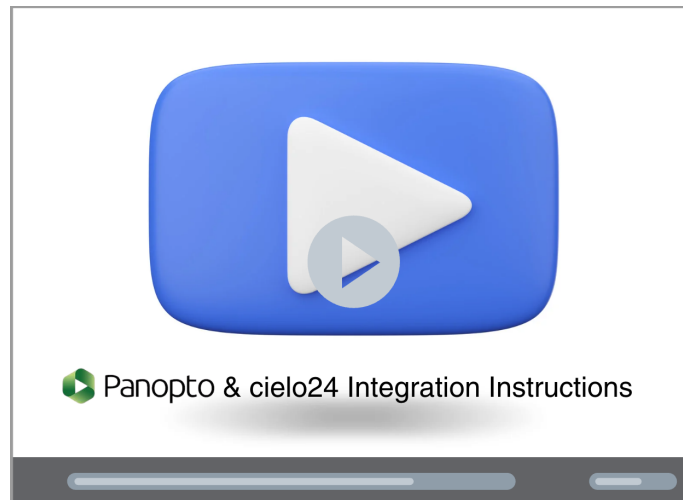


# Panopto cielo24 integration instructions

## cielo24 Video Tutorial

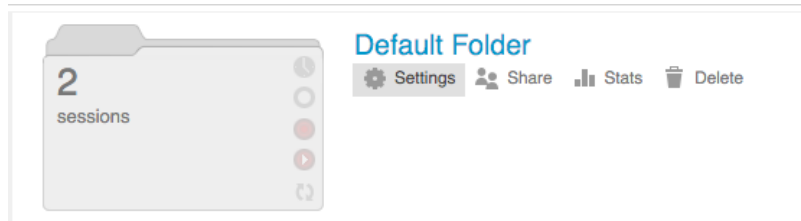


Panopto video tutorials can be found [here](#).

## Automatic Folder Captioning

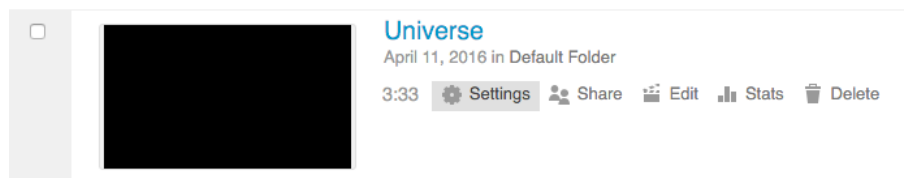
Set up automatic captioning for all **new** recordings added to a specific folder. Note that this will not request captions for sessions already in the folder.

1. Navigate to **All Folders**
2. Click the **Settings** icon next to your desired folder
3. Select the **Settings** tab
4. Choose your preferred captioning provider from the dropdown menu (different providers can be selected for different folders)
5. Once enabled, all new files uploaded to this folder will automatically be sent for captioning



## Manual Per Job/File Captioning

You can also submit individual caption requests on a per-job/file basis.



1. Go to **All Sessions**
2. Click the **Settings** icon next to the desired session
3. Navigate to the **Captions** tab
4. Select **Request Captions**
5. Choose your desired service level
6. Click **Order**

